

COURSE OUTLINE



Advanced Diploma in Creative Ministries

Streams: Arts Leadership, Music

1. Aims

The Advanced Diploma in Creative Ministries courses are designed to give people opportunity to expand skills and understanding in the application of various creative arts areas in Christian ministry. This set of courses is the final year of a three year program up to the Advanced Diploma level. The courses will train leaders in a range of areas relevant to participating in and leading a worship or arts team. It also includes a substantial practical field placement component.

2. Ministry/Employment Outcomes

These courses will provide training in practical skills and background knowledge related to creative arts in a Christian context. Course outcomes apply to both paid and voluntary workers.

More specifically these Advanced Diploma courses aim to give students the opportunity to achieve the following job roles:

- Leader of a Creative Ministries team
- Creative arts performer or presenter
- Music/worship/creative arts Pastor
- Arts outreach minister
- Creative arts industry worker

3. Overview

Each qualification is fully competency based and while knowledge and some aspects of competency are assessed within the realms of each subject, completion of practical ministry activities demonstrating all areas of competency will need to be achieved to graduate.

These courses provide opportunity for students to:

- develop a high level of practical and theoretical skills in one or more areas of the Arts with a particular emphasis on application in Christian ministry
- develop a substantial working knowledge of scriptures and their application to Christian living and creative ministries
- develop a very high level of communication, leadership and facilitation skills
- lead or manage a creative ministries team
- establish a public presentation/ministry/performance profile in their chosen area of the arts

A full-time student would normally undertake a study load of 6-7 subjects during each term. The workload for each subject varies. Individual subjects may be delivered on a weekly basis, by field/work placement, by intensives and/or by correspondence.

Please note that not all courses within this qualification will be offered at each Unity College Australia campus.

4. Duration

The Advanced Diploma courses are usually completed in three years when studied full-time or in one year if the prerequisite Diploma course has been completed.

5. Costs 2010

Application Fee

For students wishing to study at credit level there is a one off non-refundable enrolment application fee.

Australian students	\$75
International students	\$200

Academic Fees

Fees for full-time students of the Advanced Diploma in Creative Ministries are:

Australian Students

Music Performance*major	\$5100
Arts Leadership major	\$4700

International Students

Music Performance* major	\$5500
Arts Leadership major	\$5100

*Fees include 36 weekly 30 minute private lessons in your major area of study.

Above fees only apply if paid in advance term by term, otherwise individual subject fees will apply. Additional material fees apply to visual arts classes and a studio fee for studio recording subjects

Extra fees apply if:

- additional individual lessons are required in minor or elective instrumental/vocal studies
- additional studies above course requirements are undertaken

Mission trip supplement (annual)	\$400
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Note: The college reserves the right to alter fees prior to the start of each academic year.

6. Entry Requirements

For entry into these courses it is expected that the student is a committed Christian and actively involved in a local church or Christian community.

General requirements for entry are:

- A completed student application form & payment of the application fee
- Two references (i) from local church pastor/leader and (ii) from another Christian leader unrelated to yourself if not already provided for a lower level qualification.
- A successful audition/ folio presentation demonstrating appropriate competence in the course major area and/or the potential to complete the practical course components.
- A successful interview with the Principal or representative (where physically possible)
- Completion of the necessary pre-requisites at the relevant Diploma level course or demonstration of equivalent competency.

- Students should have computing skills including the ability to use a word processing package at an intermediate level and a capacity to effectively utilise the internet.

Students should in good conscience be able to subscribe to the Unity College Australia statement of beliefs that are found in the tenets of mainstream Christianity.

7. Training Process

The course entails an average of 10-15 hours per week of class contact. The fieldwork component of this course is an extra 10 hours a week on average. Private study and rehearsal time for each subject would typically be another 10-15 hours. College obligations, which include college community participation are additional.

Unity College Australia uses a wide variety of training methods. Training may be delivered through:

- lectures, presentations and demonstrations
- interactive discussions
- group participation
- individual tutorials
- master classes
- practical skills exercises
- distance education
- individual projects
- research into literature and other resources
- audio/visual presentations
- visits to local Christian ministry centres
- visits to artistic performances and exhibitions
- use of guest speakers
- role plays and simulations
- relevant vocational placement

Unity College Australia adopts adult-learning principles, and all students are treated as adult learners. Participants in this program are therefore expected to take charge of their own learning process. It is expected that each selected participant will be committed to meeting the requirements of the relevant course and will attend relevant classes and activities and complete all work required for assessment.

It is expected that all program participants will have access to a computer. This is mandatory for successful course completion.

8. Course Structure

Unity College Australia offers two different courses (or streams) in Creative Ministries at the Advanced Diploma level. These are:

- Advanced Diploma in Creative Ministries (Arts Leadership)
- Advanced Diploma in Creative Ministries (Music Performance)

Core and elective subjects for each the Advanced Diploma courses are listed below. Core subjects are notated with a “C” and Elective subjects with an “E”.

Students are able to study a wide range of elective subjects and where elective subjects don't appear on the sample list below students are invited to discuss alternatives with the course coordinator. Not all elective subjects are offered every year.

ALL COURSES

Complete the following units as indicated.

Unit Codes	Unit Name	Unit Length	Core (C) or Elective (E)
UCCSF004A CHCCS422A*	Christian Life 4	Year	C
CHCORG624B CHCORG506B	Fieldwork Leadership Project	Year	C
UCGAM005A	Arts in Christian Ministry 3	Semester	C
SITXEVT001A	Event Management 2	Semester	C
UCTHE02A UCTHE30A	Theology Project	Semester	C
TAAASS401C TAAASS402C TAAASS403B	Assessment Intensive	Intensive	C

* A similar unit may be substituted by agreement with the course coordinator.

In addition complete ONE of the following streams according to the course selected:

- i. Arts Leadership
- ii. Music

(i) ARTS LEADERSHIP STREAM

Complete the following units as indicated.

Choose ONE of the following units

Unit Codes	Unit Name	Unit Length	Core or Elective
CUVCON06A	Community Arts Leadership	Semester	C
UCWPP05A UCWPP06A	Worship Arts Leadership	Semester	C

Choose THREE of the following units including at least ONE of CUSADMIN05A or CUSADMIN06A.

BSBMKG414A	Marketing	Term	C
CUSADMIN05A	Develop a Business/Strategic Plan	Term	C
CUSADMIN06A	Develop an Operational Plan	Term	C
FNSCORG501A	Budget Development	Term	C
FNSCORG502A	Budget Management	Term	C
SRXHRM001B	Manage Volunteers	Term	C

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Note: A selection of these units may be covered through Event Management 2

Choose THREE units including one in an area of the Arts not previously studied. Not all units are available at any particular time. The selection of units should be negotiated with the course convenor. A sample of units is as follows:

CUSADM08A CUSSAF02A CUSBGE17A	Music Industry (<i>Three units make two elective choices</i>)	Semester	C
CUSLRN02A	Provide Music Tuition	Semester	C
CUSLRN04A	Music Rehearsal Leadership	Semester	C
CUFDRT04A	Directing	Semester	C
CUFSET01B	Set Designs	Semester	C
UCDRA71A	Scriptwriting	Semester	C
UCGAM50A	Multi Arts Presentation Concepts	Term	C

Choose a further THREE electives as per below.

(ii) MUSIC PERFORMANCE STREAM

All units except those with codes starting with “UC” are from the Music Training Package and directly equate to any music subjects offered at any other vocational training organisation (whether public or private) across Australia. The particular national qualification this course most closely relates to is the Diploma in Contemporary Music which is also offered by Unity College Australia.

Music Performance Stream:

Complete TAADEL402A and six further units from the following list (units with more than one unit code count for the number of units that there are unit codes). Any remaining units are to be achieved from the range of electives available.

Unit Codes	Unit Name	Unit Length	Core or Elective
TAADEL402B	Delivery Intensive	Intensive	C
CUSLRN02A	Provide Music Tuition	Semester	C
CUSLRN04A CUSLRN05A	Music Rehearsal and Performance Leadership	Year	C
CUSMCP07A CUSMGE05A	Composition and Performance/Publishing	Semester	C
CUSMCP08A CUSMCP10A	Creating Music for a Brief	Semester	C
CUSMGE04A CUSMGE07A	Analyse Music	Semester	C
CUSMPF18A CUSMPF19A CUSMPF20A	Performance Preparation and Delivery	Year	C

Choose a further THREE electives as per below.

ELECTIVE UNITS (All Streams)

Any unit in any of the Advanced Diploma in Creative Ministries courses can potentially be chosen as elective units with the exception of:

- units previously studied in your selected streams
- units at a lower level than units you have already studied.
- units from other courses must be at least the Diploma level.

Additionally a range of units not already studied from other Advanced Diploma level courses offered by Unity College Australia that are relevant to vocational outcomes can also be studied. For example a range of Christian Ministry subjects could be chosen as electives. Actual elective selections should be discussed with the course convenor.

9. Nationally Recognised Competencies

Australia has a system of national standardisation of training for many industry areas. This system is implemented through the use of training packages (groups of courses) and individual units of competency.



Units starting with unit codes other than “UC” are nationally recognised competencies and directly equate to any units offered at any other registered vocational training organisation (whether public or private) across Australia. These are typically in the areas of music, leadership, visual arts and communications.

Units starting with the unit code “UC” are locally developed as there are no nationally recognised units of competency developed yet. These units are typically in the areas of Christian ministry, dance or drama.

10. Assessment overview

Assessment in each unit involves:

- attendance and participation
- practical fieldwork as applicable
- completion of rehearsal schedules as applicable
- written assignments, exercises, tutorial/seminar presentations, tests as applicable
- journal/process diary completion as applicable

Competency-based assessment criteria applies to grading. The final Academic transcript will show the following results for each subject.

C Competent
NYC Not Yet Competent

Students who successfully complete the following requirements will be recommended for graduation:

- Satisfactory completion of all relevant academic requirements
- Payment of all outstanding fees owing to Unity College Australia
- Return of all college resources including library books
- Maintained a satisfactory level of Christian conduct during his/her time at College
- Completion of co-curricular requirements including student/community participation

11. Pathways

Advanced Diploma of Music

There is substantial overlap between the Advanced Diploma in Creative Ministries qualifications (with a music major) and the corresponding level of music qualifications. Students can gain both qualifications at the relevant level with a relatively minor amount of additional work. The contemporary music courses have a music industry rather than Christian ministry focus.

Bachelor of Theology

Bachelor of Music

12. RPL & Recognition of Past Studies

Students may apply for Recognition of Prior Learning (RPL) on the strength of formal or informal learning and experience. The student must:

- complete an 'RPL Request' form
- pay the request fee
- attend a preliminary interview to receive the appropriate 'Proof of Evidence' forms and an RPL processing quote
- accept and pay the quoted RPL processing fee
- provide adequate supporting documentation (academic transcripts, certificates/diplomas, copies of achieved learning outcomes, course components and assignments)

It is the student's responsibility to outline the individual learning outcomes or skills they have acquired against the prescribed assessment criteria of the relevant subject(s). An RPL Information Kit is available from the Canberra campus office.

Relevant qualifications or units of competency studied at other Registered Training Organisations will be automatically recognised at no cost to the student.

13. Refund Policy

If you have already paid your tuition fees, Unity College Australia will refund all or part of your fees on the following basis.

Firstly where a student wishes to withdraw from a subject of study or a course, a 'Notification of Withdrawal' form must be completed and submitted to the Unity College office linked to your study. The date of withdrawal is the date in which written notification is received by the Unity College office.

Once initial payment has been made the amount of 50% of first semester's fees is non refundable. This is to take account of the commitment the college has to make to trainers in deciding if subjects have sufficient numbers of students enrolled to proceed.

Students can start a subject/course a maximum of two weeks after the commencement date. There is no refund for late commencements. No refunds will be provided in relation to application fees, retreat fees, mission trip and/or international supplements.

Otherwise refunds will be made less the following withdrawal costs:

- prior to the cut off enrolment date for each term (Thursday before first week of term) - 10% of subject fees if payment has already been made.

- up to the first teaching week of term - 25% of the subject fee except where you have already been notified that a class for an optional subject will be running. In this case the full term fee is payable.
- after the first teaching week - no refund is payable.
- There is no refund within a given term for individual or group music tuition withdrawals due to commitments made to our tutors.

The Principal of the local campus of Unity College will make the final decision about refunds. Refunds will normally be made in Australian dollars even if the initial payment was made in another currency. The student is responsible for any currency conversion costs.

Full refunds of all relevant fees will be paid where the college defaults in its delivery (eg where a course doesn't run). This is in line with the provisions of the ESOS Act 2000 and the ESOS regulations 2001 which apply to international students.

14. Other Courses

Unity College Australia offers a wide range of other courses including areas such as Music, English as a Second Language, Christian Ministry, Information Technology and Training and Assessment. For the most up to date information please visit our web site www.unity.edu.au

14. Course Dates:

2010 Semester 1

Orientation	Monday 1 February - Friday 5 February
Term 1	Monday 1 February - Friday 9 April
Term 2	Tuesday 27 April - Friday 2 July

2010 Semester 2

Orientation	Monday 19 July
Term 3	Monday 19 July - Friday 24 September
Term 4	Monday 11 October - Friday 10 December
Graduation	Thursday 16 December

2011 Semester 1

Orientation	Monday 7 February - Friday 11 February
Term 1	Monday 7 February - Thursday 15 April
Term 2	Monday 2 May - Friday 8 July