

1. Aims

The ICDF Associate Diploma in Dance Ministry, which is accredited by the Australian government through Unity College Australia as a Certificate IV in Creative Ministries (Dance) (80812ACT)* is designed to give people opportunity to develop skills and understanding in the application of ministry through dance and movement. The present course is structured as a two year part-time course but can also be undertaken either full-time for a year or part-time from two to six years. It is an on-line course with practical work undertaken locally wherever the student is living. A non accredited ICDF Certificate in Dance Ministry is awarded after the satisfactory completion of the first year of the two year part-time course. In the future we plan to deliver the higher level accredited Diploma of Creative Ministries (Dance) and Advanced Diploma of Creative Ministries courses.

** This course will expire on 31 December 2012 for new enrolments and is being replaced by a combination of two courses, a Certificate III in Dance (accreditation pending) and a Certificate III in Christian Ministry and Theology (already approved). The outcomes will be largely unchanged.*

2. Ministry/Employment Outcomes

These courses will provide training in practical skills and background knowledge related to creative arts in a Christian context. Course outcomes apply to both paid and voluntary workers.

More specifically these courses aim to give students the opportunity to achieve the following job roles:

- Creative Ministries Worker/ Team Leader/Director (specialising in dance/movement)
- Creative Arts Pastor
- Dance Ministry Director
- Creative arts performer/presenter
- Adjunct to other training - Dance Therapy, Diversional Therapist, Youth worker in church or community, Children's worker/director in churches, Teacher in Christian schools in Dance or other subjects where there is opportunity for dance as a mainstream or extra-curricular activity, Minister/pastor/priest/clergy, Principal or teacher of a dance school, Somatic teacher/trainer.

3. Overview

Each qualification is fully competency based and while knowledge and some aspects of competency are assessed within the realms of each subject, completion of practical ministry activities demonstrating all areas of competency will need to be achieved to graduate.

These courses provide opportunity for students to:

- acquire and develop practical and theoretical skills in dance and movement with a particular emphasis on application in Christian ministry
- develop a basic working knowledge of the bible and their application of it to Christian living and ministry
- develop communication, team building and facilitation skills

If taken over two years, a part-time study load of 3 subjects per trimester involves about 12 hours work per week depending on the student's experience and training. A student who wishes to study full-time will take 6 subjects per trimester (3 Year One and 3 Year Two subjects). This will typically involve a work load of 24 hours per week over one year. Individual subjects will normally be delivered every two weeks.

4. Starting time and Duration

Students should expect to complete the ICDF Associate Diploma in Dance Ministry / Certificate IV in Creative Ministries (Dance) in one year at a full-time study load or two years (up to a maximum of six years) at a part-time load.

It is possible to start the course in Trimesters 2 or 3 but noting that Technique I needs to be taken before Technique II or at the same time if studying full-time.

5. Accreditation

This course is nationally accredited under the Vocational Education system in Australia which is practically orientated rather than academic. It is administered by the government and is equally applicable to both private and public institutions. Australia is an educational centre that attracts large numbers of international students as it is known for its good quality education. Unity College Australia, which holds and maintains the certification for this course, is a Christian college that teaches over 40 courses including Creative Ministries, Christian Ministry and Theology and a range of other accredited courses.

The emphasis for the Certificate IV in Creative Ministries (Dance) course is on acquiring the skills to do a job (either paid or unpaid). Students will be assessed as either being Competent or Not Yet Competent. It is therefore a Pass/Fail course although marks may be awarded. The aim of the course is to have all students gain the formal qualification. Unlike some higher education courses there is no quota of students that have to be failed. Completing a Certificate IV level course indicates that the student has a broad knowledge of the subject, is able to implement knowledge and skills acquired and is able to take some responsibility for the quantity and quality of the output of those they teach or train.

ICDF will award successful students an Associate Diploma in Dance Ministry alongside the accredited qualification in recognition that the Certificate IV is not a qualification classification that would be understood in an international situation.

6. Costs for 2012 (in Australian dollars)

Application Fee

For students wishing to study at credit level there is a one off non-refundable enrolment application fee of \$ 200

Academic Fees

Part-time (18 credits in one year)

Per trimester (at the rate of \$100 per credit)	\$ 600*
ICDF Certificate in Dance Ministry (Year One)	\$ 1800*
ICDF Associate Diploma in Dance Ministry/ Certificate IV in Creative Ministries (Dance) (80812ACT)	\$ 3600*

Full-time (36 credits in one year)

Per trimester (at the rate of \$100 per credit)	\$ 1200*
ICDF Associate Diploma in Dance Ministry/ Certificate IV in Creative Ministries (Dance) (80812ACT)	\$ 3600*

Recognition of Prior Learning (RPL) by application

* Local class technique fees are not included

Note: The college reserves the right to alter fees prior to the start of each academic year.

Payment methods

1. Students must pay the full trimester fees before the start of each term.
2. The fees for each trimester are calculated on a subject-by-subject basis according to the number of credits. No discount applies.

Payment in Australia can be made by:

- Automatic bank account deductions (set up by the college)
- Credit card (over the phone)
- Direct Deposit or Internet Banking into the Unity College Australia bank account:
St. George BSB 112908 A/C 001584968
- EFTPOS or Cash (in person at the college office if living locally in ACT)
- Cheque (made out to Unity College Australia)

Payment by overseas students can be made by:

- Bank Transfer directly to Unity College Australia: International Swift code:
SGBLAU2S, St. George Bank, Kogarah, NSW, Australia
- *Credit card: MasterCard or Visa available
- Bank cheque in Australian Dollars (made out to Unity College Australia)
- *Paypal: by arrangement with the Registrar

** An additional AU\$10 per transaction will be charged to cover banking and processing fees*

7. Entry Requirements

For entry into these courses it is expected that the student is a committed Christian and actively involved in a local church or Christian community.

General requirements for entry are:

- A completed student application form & payment of the application fee
- Two references (i) from local church pastor or leader and (ii) from a Christian creative arts leader. Relatives should not be used as referees
- A successful audition by DVD or internet demonstrating basic competence in the course major area and/or the potential to complete the practical course components
- Satisfactory completion of High school is recommended but students without this formal educational level will be considered. Minimum entry age is 17 years
- A standard of English that enables the student to be able to understand and write at a basic tertiary level (eg IELTS level 5.5)

IT and other equipment requirements for external studies

- Students should have easy access to a computer, printer and the internet
- Basic computing skills are needed including:

- the ability to use a word processing package (compatible with recent versions of Microsoft Word) at an elementary level
- ability to use Email and a web browser
- the capacity to use Facebook and Skype
- youSENDit and YouTube for sharing of video files electronically (optional)
- Access to video or similar equipment for recording of practical activities

Students should in good conscience be able to subscribe to the ICDF and Unity College Australia statements of beliefs that are found in the tenets of mainstream Christianity. The ICDF statement of beliefs can be viewed at www.icdf.com.

8. Training Process

The course entails an average of 12 hours work per week part-time or 24 hours for full-time students (2 hours per credit point). This includes reading and written work, technique classes and practical assignments.

ICDF/Unity College Australia uses a wide variety of training methods. Training may be delivered through:

- lectures, presentations and demonstrations
- interactive discussions
- group participation
- individual tutorials
- master classes
- practical skills exercises
- distance education
- individual projects
- research into literature and other resources
- audio/visual presentations
- visits to local Christian ministry centres
- visits to artistic performances and exhibitions
- relevant vocational placement

Unity College Australia adopts adult-learning principles, and all students are treated as adult learners. Participants in this program are therefore expected to take charge of their own learning process. It is expected that each selected participant will be committed to meeting the requirements of the relevant course and complete all work required for assessment.

All theory work will be given via the internet. We will also be facilitating group work in various ways via the internet. Practical work will be completed in the student's local community in the following ways:

1. **Mentor** - each student will be required to have a mentor who will provide support to the student and will be recompensed by the student in a way that is agreed to by student, mentor and ICDF staff and is appropriate to the local situation. The mentor need not be a dancer but needs to be a mature Christian with an understanding of the arts and ministry. The mentor will meet with the student on a regular basis and will be able to communicate with the ICDF staff each trimester.
2. **Technique classes** - The technique component is not the focal point of the course. It is there to make sure each student has a foundational knowledge and practice in major classical and contemporary techniques that are relevant to the student's culture and ministry objectives. Weekly technique classes must be agreed to by the Technique Director who will need to have contact with the school or teacher

the student plans to study with. Classes will vary from student to student depending on what is available and suitable at the local level. If the student is already a trained dancer they may apply for RPL and discuss with the Technique director how they plan to maintain their fitness.

3. **Assignments** - practical assignments will take place at a church/community level in certain subjects. These will need to be videoed with the results sent by mail or internet to the relevant teacher along with any written work required.

9. Course Structure

There are 3 trimesters each year and 6 subjects are offered each trimester (3 Year One subjects and 3 Year Two subjects). The subjects may group together one, two or more of the accredited Units of Competency from the Certificate IV in Creative Ministries (Dance) course. These accredited units are indicated by their Unit code and are listed below the name of each subject.

The course is organised into four streams:

- Christian Life (Year One)
- Foundations (Years One & Two)
- Technique (Years One & Two)
- Electives (Year Two)

Each stream has 3 or more subjects of 12 weeks duration each. The electives available, which may vary from year to year, will be announced towards the end of the year after students have been consulted about their interests and requests.

To successfully complete the ICDF Associate Diploma in Dance Ministry / Certificate IV in Creative Ministries (Dance), 36 credits in all must be achieved with each credit on average being equivalent to 24 hours work.

A usual part-time load would be 6 credits per trimester (or 3 subjects, equal to 12 hours per week). A full-time load would be 12 credits per trimester (or 6 subjects, equal to 24 hours per week). Students may choose to take just 1 or 2 subjects rather than 3 if they are not able to manage 12 hours per week.

A maximum of six years can be taken to complete the Associate Diploma in Dance Ministry / Certificate IV in Creative Ministries (Dance).

The ICDF Certificate in Dance Ministry will be awarded to those who have completed 18 credits (9 Year One subjects) or have not been able to complete all the requirements for the Associate Diploma in Dance Ministry / Certificate IV in Creative Ministries (Dance) within the six year time frame.

YEAR ONE*

TRIMESTER 1

Christian Life I (1 credit)

UCBRE001A Apply a range of resources to bible study

The unit provides an introduction to understanding

- the formation, structure and context of the Bible
- some of the basic biblical doctrines
- how to use varying approaches and aids to study the Bible

Foundations I - Biblical foundations & dance in church history (3 credits)

UCDAN75A Acquire cultural and historic contexts for dance

The unit covers

- The origins and significance of dance
- Biblical principles, history, context and language of the use of dance and movement in Old and New Testaments
- The history of dance in the church up to the present time

Technique and Theory 1 (2 credits)

UCDAN10A Ballet or

UCDAN12A Contemporary dance

UCDAN60A Apply safe dance principles and techniques to body

The unit requires

- 10 classes in a foundational dance technique (eg Classical, Modern) taken on a regular basis at an approved school
- Identify and assess body basics that will affect training
- Discuss and apply correct technique
- Understand range of somatic training available
- Basic kinesiology

TRIMESTER 2

Christian Life II (1 credit)

UCCSF001A Apply Christian concepts to relating with God

The unit covers

- Hearing God's voice
- Some major elements of the Christian faith
- Effective prayer and worship activities
- What it means to live in the image of God
- Personal motivation

Foundations II - The Role of the Arts in Christian Ministry (3 credits)

UCGAM001A Evaluate the Arts from a Christian Perspective

This unit covers

- The role of the arts in society and cultural redemption
- Evaluation of current role of arts and the artist in and by the church
- The rationale for dance in Christian ministry
- How dance can be used in Christian ministry
- The impact of the body and role of the imagination
- The role of the human spirit and the Holy Spirit

- Work and play in Christian theology, history and practice

Technique & Spontaneous I (2 credits)

UCDAN10A Ballet or

UCDAN12A Contemporary dance

UCDAN40A Explore the impact of time, space and energy on movement

The unit requires

- 12 classes in a foundational dance technique (eg Classical, Modern) taken on a regular basis at an approved school
- An exploration of the elements of time, space and energy in movement
- An application of this to Christian spirituality and spontaneous dance in worship and prayer
- An exploration of time, space and energy in movement and their application to spontaneous dance in worship and prayer

TRIMESTER 3

Christian Life III (1 credit)

UCCSF002A Apply Christian concepts to daily living

BSBWOR404A Develop work priorities

This unit explores

- The relationship between the Christian faith and our personal lifestyle
- The relationship between creativity and faith
- The role of the Bible and church in the Christian faith

Foundations III - Church Worship (3 credit)

UCWPP001A Develop knowledge of Christian worship and its personal application

UCWPP003A Lead contemporary praise and worship

The unit covers

- How dance and other artistic expressions can be used in worship
- The tabernacle and temple, to New Testament and worship in heaven
- The development of worship in the history of the church
- Personal worship
- Preparing worship in a local church setting
- The role of the worship leader
- Relationship of dancers, musicians and pastor/s
- The role of dance/movement in the worship service
- Leading congregational movement
- Leading a dance group/company

Technique and Choreography I (2 credit)

UCDAN14A Jazz/funk technique or by negotiation

UCDAN40A Time, space & energy; form and impact on movement

The unit requires

- 12 classes in a Jazz/Funk or agreed alternative technique taken on a regular basis at an approved school
- Exploration of time, space and energy in choreography

YEAR TWO

TRIMESTER 1

Foundations IV - Leadership and Training (3 credits)

CHCCOM403A Use targeted communication skills to build relationships

BSBCMM401A Make a presentation

PRMCMN403A Facilitate effective teamwork

UCGAM08A Present a professional approach to audition, rehearsal and performance

The unit covers

- How to plan work priorities and schedules
- How to use feedback and monitor work performance
- How information can be collected, analysed, organised and presented using computer technology
- Communication and basic counselling skills
- Understanding and respecting individual differences
- Effective team work
- Spoken presentations
- Leading dance rehearsals and performance

Technique and Theory II (2 credits)

UCDAN30A Demonstrate selected dance genres in their cultural context

UCGAM10A Develop healthy practices for effective movement

This unit requires

- 12 classes in an agreed dance style taken on a regular basis at an approved school
- Study of practical ways to have a healthy lifestyle and movement habits together with the biblical basis for this

Elective I (1 credit)

Chosen from a range of dance/movement styles and ministries

TRIMESTER 2

Foundations V - Leading Workshops & Intercession (3 credits)

UCWPP005A Lead a small group in intercessory worship activities

CHCCOM403A Use targeted communication skills to build relationships

BSBCMM401A Make a presentation

The unit covers

- Different sorts of workshops
- How to plan and lead workshops
- Understanding intercession
- Intercession in movement
- Planning and leading intercession groups and sessions

Technique and Spontaneous II (2 credits)

UCDAN30A Demonstrate selected dance genres in their cultural context

UCDAN41A Explore and identify form and its impact on movement

This unit requires

- 12 classes in an agreed dance style taken on a regular basis at an approved school
- Exploring spontaneous dance in a church context

Elective II (1 credit) Chosen from a range of dance/movement styles and ministries

TRIMESTER 3

Foundations VI - Outreach and Community (3 credits)

CHCCD401D Support community participation

CHCCD509C Support community leadership

This unit covers

- The definition, aims and possibilities of outreach
- In the church setting
- In the wider community setting
- Short and longer term mission nationally and internationally

Technique and Choreography II (2 credits)

UCDAN31A Demonstrate further selected dance genres in their cultural context

UCGAM003A Contribute to a stage (or public) presentation

UCDAN41A Explore and identify form and its impact on movement

The unit covers

- Variety of ways to outreach in the community
- Planning and choreographing events
- Stage presentations
- Evaluation of events

Elective III (1 credit)

Chosen from a range of dance/movement styles and ministries

10. Nationally Recognised Competencies

Australia has a system of national standardisation of training for many industry areas. This system is implemented through the use of training packages (groups of courses) and individual **Units of Competency**.

Units starting with unit codes other than “UC” are nationally recognised competencies and directly equate to any units offered at any other registered vocational training organisation (whether public or private) across Australia. These units are typically in the areas of music, leadership and communications.

Units starting with the unit code “UC” are locally developed as there are no nationally recognised units of competency developed yet. These units are all government accredited and typically in the areas of Christian ministry, dance or drama.

11. Assessment overview

Assessment in each subject involves:

- written assignments, exercises, tutorial/seminar presentations, tests as applicable
- practical fieldwork as applicable with assignments recorded on DVD
- journal/process diary completion as applicable

Competency-based assessment criteria apply to grading. Final assessment for each subject/unit studied will be shown as:

C Competent
NYC Not Yet Competent

Final Academic Transcripts will show results only for subjects/units assessed as Competent.

Students who successfully complete the following requirements will be recommended for graduation:

- Satisfactory completion of all relevant academic requirements
- Payment of all outstanding fees owing to Unity College Australia
- Maintained a satisfactory level of Christian conduct during his/her time during the course

12. Pathways

Diploma of Dance Ministry

Bachelor of Theology

Higher Education courses in the arts eg Bachelor of Dance

13. RPL & Recognition of Past Studies

Students may apply for Recognition of Prior Learning (RPL) on the strength of formal or informal learning and experience. The student must:

- complete an 'RPL Initial Application' form
- pay the RPL Application fee
- participate in a preliminary interview to determine course and unit options and receive an RPL processing quote and appropriate RPL Submission Kit
- accept and pay the quoted RPL processing fee
- provide adequate supporting documentation (academic transcripts, certificates/diplomas, copies of achieved learning outcomes, course components and assignments)

It is the student's responsibility to outline the individual learning outcomes or skills they have acquired against the prescribed assessment criteria of the relevant subject(s). An RPL Initial Application is available from the Canberra campus office.

Relevant qualifications or units of competency studied at other Registered Training Organisations will be automatically recognised at no cost to the student.

14. Refund Policy

If you have already paid your tuition fees, Unity College Australia will refund all or part of your fees on the following basis.

Firstly where a student wishes to withdraw from a subject of study or a course, a 'Notification of Withdrawal' form must be completed and submitted to the Unity College office linked to your study. The date of withdrawal is the date in which written notification is received by the Unity College office.

The refund policy takes into account the commitment the college has to make to trainers in deciding if courses/subjects have sufficient numbers of students enrolled to proceed.

Refunds of monies paid in the following manner:

- Prior to the cut-off enrolment date for each semester (2 weeks prior to the first Monday of semester) - full refund less 10% of relevant semester subject fees.
- After the cut-off date - no refund is payable.
- Outstanding monies still owing within the current semester will remain payable.

Students can start a subject/course a maximum of two weeks after the commencement date. There is no refund for late commencements.

The Principal of the local campus of Unity College will make the final decision about refunds. Refunds will normally be made in Australian dollars even if the initial payment was made in another currency. The student is responsible for any currency conversion costs.

Notwithstanding the above full refunds of all relevant fees will be paid where the college defaults in its delivery (eg where a course doesn't run). This is in line with the provisions of the ESOS Act 2000 and the ESOS regulations 2001 which apply to international students.

15. Other Courses

Unity College Australia offers a wide range of other courses including areas such as Music, English as a Second Language, Christian Ministry & Theology, Information Technology and Training & Assessment. For the most up to date information please visit our web site www.unity.edu.au

16. Course Dates for 2012:

Trimester 1 - 6 February to 30 April

Trimester 2 - 15 May to 6 August

Trimester 3 - 4 September to 26 November

Course Faculty

Sharon Allibone - Dance Ministry.

Grad Cert Dance in Education, Cert IV Training & Assessment (TAA40104)

Sharon has the experience of dancing in and leading different Christian dance teams and companies for both adults and children. She has taught online and in church contexts over many years and is the National Coordinator for CDF Australia.

Terrie-Ann Bolger - Technique Director.

AssDipDance, RADAdv, Cert IV Training and Assessment (TAA40104), CertIVSmallBusMgt
Terrie-Ann has performed with Expressions Dance Company, the Queensland Ballet, The Australian Dance Theatre and Dance North. Travelling overseas she danced with a number of project companies in the UK and then worked as Animateur for Rambert Ballet Company. Since returning to Australia she has taught for a number of dance companies and is currently Dance Coordinator at Wesley Institute.

Roma Hosking - Christian Life.

Cert IV Training and Assessment (TAA40104)

Roma lives in Canberra, Australia, and has taken theological courses at various institutions. As well as being a Course Trainer at Unity College, she has worked as a Pastor and church planter, a Director of refuges, a Prayer Counsellor, mentor and marriage counsellor and a Careforce Lifekeys facilitator.

Mary Jones - Course and Dance Ministry Director.

BA, GradDipEd, ATCL, Cert IV Training and Assessment (TAA40104)

Mary is a pioneer in international dance ministry and founder of ICDF. She has wide experience in teaching, leading and mentoring artists around the globe as well as teaching Dance Ministry at Wesley Institute where she was Dean of Dance Studies. She has authored a number of books on dance ministry.

Marion Poynton - Somatics and Dance Ministry.

DipAdvertDesign, DipTextileDesign, CertPilates, BCA(Dance), GradDipEd, MACE, Cert IV Training and Assessment (TAA40104)

Marion is experienced in the field of dance and somatics education as both a trainer and administrator in on-line as well as face to face teaching. She presently works in the Education Dept of Wesley Institute with on-line learning.

Helen Wright - Technique and choreography.

AdvDipCAinChr Min (Dance), CertIV Training and Assessment (TAA40104).

Helen has pioneered her own dance and drama school, *Breakthrough Arts*, and Christian theatre company. Teaching a range of techniques and gifted in choreography, she has a particular calling to portray environmental and social issues from a Christian point of view.

17. Relationship between ICDF and Unity College Australia

ICDF and Unity College Australia have established a joint relationship for delivering these courses. ICDF members have been seconded as Unity College faculty to take responsibility for the writing of the units, teaching/training and assessing. Unity College oversees the student administration and government accreditation.