

### 1. Aims

The Diploma of Christian Ministry and Theology (30773QLD) course is designed to provide students with the ability to live an effective Christian life, communicate the Gospel and serve the community either in the workplace or in Christian ministry work. This course will train leaders and potential leaders in a range of Christian ministry activities relevant to the local church, Christian organisation and/or workplace.

### 2. Ministry/Employment Outcomes

This course will provide training in the background knowledge and practical skills required for both paid and voluntary workers employed in professional and para-professional work that involves pastoral and/or missions ministry within Christian organisations.

More specifically this course will give students:

- A deepened understanding of the Bible and its application
- Further skills in theological reasoning and ethical decision-making
- Enhanced communication (especially in communicating biblical concepts), conflict-resolution and people management skills
- Pastoral care, leadership and ministry skills with a heart for God and people
- Opportunities for the development of specialised ministry skills

### 3. Overview

This qualification is fully competency based and while knowledge and some aspects of competency are assessed within the realms of each subject, completion of a ministry project demonstrating all areas of competency will need to be completed to graduate.

The student will obtain practical experience by undertaking field placements at their local church, with a Christian ministry or community service organisation. This practical experience is to be gained in an area that complements the assessment project and the immediate goals of the student.

A full-time student would normally undertake a study load of 5 subjects at any one time. Individual subjects may be delivered on a week by week basis or by intensives.

### 4. Duration

The Diploma course can be commenced once the student has completed a Certificate IV course or gained equivalent Recognition of Prior Learning. This course can be completed in one year if studied full-time. Part-time study options are available.

### 5. Costs 2012

#### **Application Fee**

For students wishing to study at credit level there is a one off non-refundable enrolment application fee.

Australian students	\$100
International students	\$200

## **Academic Fees**

Fees for full-time students of the Diploma in Christian Ministry & Theology are:

Australian Students	\$4400
International Students	\$4900

*Note: The college reserves the right to alter fees prior to the start of each academic year.*

## **6. Entry Requirements**

The entry requirements for the Certificate IV in Christian Ministry and Theology also apply which includes the expectation that the student is a committed Christian and actively involved in a local church or Christian community.

General requirements for entry are:

- A completed student application form & payment of the application fee
- Two references (i) from local church pastor or leader (if not already provided) and (ii) from another Christian leader unrelated to yourself
- A successful interview with the Principal or representative (where physically possible)
- Completion of the necessary pre-requisite core units from the Certificate IV in Christian Ministry and Theology course or demonstration of equivalent competency.
- Satisfactory English language skills. International students are required to have English language skills to at least the level of IELTS 6.0 or equivalent. If students do not have satisfactory English language skills Unity College Australia has English language courses available to enable the student to reach the required entry level.
- Students should have computing skills including the ability to use a word processing package at an elementary level.

Students should in good conscience be able to subscribe to the Unity College Australia statement of beliefs that are found in the tenets of mainstream Christianity.

## **7. Training Process**

The course entails an average of 5-6 hours per week of class contact and private study time for each subject. College obligations, which include college community participation are additional.

Unity College Australia used a wide variety of training methods. Training may be conducted through:

- lectures, presentations and demonstrations
- interactive discussions
- group participation
- individual tutorials
- practical skills exercises
- individual projects
- research into literature and other resources
- audio/visual presentations
- participation in conferences and seminars
- visits to local Christian ministry centres
- use of guest speakers
- role plays and simulations

# COURSE OUTLINE

## Diploma of Christian Ministry & Theology (30773QLD) ctd.



Unity College Australia adopts adult-learning principles, and all students are treated as adult learners. Participants in this program are therefore expected to take charge of their own learning process. It is expected that each selected participant will be committed to meeting the requirements of the relevant Diploma course and will attend relevant classes and activities and complete all work required for assessment.

It is expected that all program participants will have access to a computer. This is mandatory for successful course completion.

### 8. Course Competencies

Australia has a system of national standardisation of training for many industry areas. This system is implemented through the use of training packages (groups of courses) and individual units of competency within a course. This system enables students to get automatic recognition across all accredited government and private training organisations for relevant studies undertaken at any one of them. A number of elective competencies fall into this category.



There are no nationally recognised competencies developed for Christian ministry and Theology at this point in time. This course, however is common to more Christian Colleges than any other accredited course in Australia and as such relevant units would have automatic recognition. The 6 core units of competency fall into this category.

The following core competencies are achieved through completion of the core units from the Diploma of Christian Ministry and Theology.

National Code	Competency
CMT013	Analyses and interprets theological beliefs in the light of current thinking
CMT014	Analyses and interprets theological data
CMT015	Researches and analyses information within a theological theme or issue
CMT016	Identifies new theological information
CMT017	Relates theological ideas to the Christian way of life
CMT018	Communicates theology in a clear form

In addition a selection of the following nationally recognised competencies are achieved based on the electives chosen.

National Code	Competency
<b>Elective Units</b> (there is a range of possible relevant competencies, a sample is below)	
BSBATSIL503B	Manage conflict
BSBCMM401A	Make a presentation
CHCADMIN403C	Undertake administrative work
CHCCOM504A	Develop, implement and promote effective workplace communication
CHCORG624C*	Provide leadership in community services delivery
CHCORG525C	Recruit and coordinate volunteers
CHCORG529B*	Provide coaching and motivation
CHCYTH506A	Provide services for young people appropriate to their needs and circumstances
SITXEVT009A	Develop event concepts

\* These units are undertaken as part of the core course requirements.

## 9. Course Structure

Total course requirements for the Diploma of Christian Ministry and Theology is the equivalent of 20 term subjects.

There are 16 core subjects

The remaining 4 terms of study can be selected from any elective option.

Not all elective subjects are offered every year.

Core and elective subjects for the Diploma of Christian Ministry and Theology are listed below. Students are able to study a wide range of elective subjects and where possible elective subjects don't appear on the sample list below students are invited to discuss alternatives with the course coordinator.

Subject Code	Name	Subject length	Core/ elective	Unit of competency
CSF003	Principles of Christian Living 3	Semester	Core	CMT017
CMM003	Ministry & Missions 3	Semester	Core	CHCORG529B(pt) CHCORG624C(pt)
HIS001	History of Movements & Theology	Semester	Core	CMT015
BBS010	Biblical studies 3	Semester	Core	CMT013
THE005	Theological Studies	Semester	Core	CMT014
TRE004	Current Christian Trends	Semester	Core	CMT016
COM005	Christian Communication	Semester	Core	CMT018
LDR001	Christian Leadership	Semester	Core	CHCORG624C(pt) CHCORG529B(pt)
COM003	Manage Conflict	Term	Elective	BSBATSIL503B
EVT001	Event Management 1	Term	Elective	SITXEVT009A
ADM001	Administration for Christian Leaders	Term	Elective	CHCADMIN403C
MIN003	Pastoral Ministry	Semester	Elective	CHCORG525C
MIN009	Ministry to Young People	Semester	Elective	CHCYTH506A

Note: this course is currently being reviewed and students commencing in Semester 2 may undertake a different mix of core subjects.

## 10. Assessment overview

Assessment in each subject involves:

- attendance and participation
- practical fieldwork as applicable
- written assignments, exercises, tutorial/seminar presentations, tests as applicable
- journal/process diary completion as applicable

Competency-based assessment criteria apply to grading. Final assessment for each subject/unit studied will be shown as:

C      Competent  
 NYC    Not Yet Competent

Final Academic Transcripts will show results only for subjects/units assessed as Competent.

Students who successfully complete the following requirements will be recommended for graduation:

- Satisfactory completion of all relevant academic requirements
- Payment of all outstanding fees owing to Unity College Australia
- Return of all college resources including library books
- Maintained a satisfactory level of Christian conduct during his/her time at College
- Completion of co-curricular requirements including student/community participation

### **11. Pathways**

- Advanced Diploma of Christian Ministry and Theology
- Bachelor of Theology
- Graduate Certificate in Christian Ministry and Theology
- Graduate Diploma of Christian Ministry and Theology

### **12. RPL & Recognition of Past Studies**

Students may apply for Recognition of Prior Learning (RPL) on the strength of formal or informal learning and experience. The student must:

- complete an 'RPL Initial Application' form
- pay the RPL Application fee
- participate in a preliminary interview to determine course and unit options and receive an RPL processing quote and appropriate RPL Submission Kit
- accept and pay the quoted RPL processing fee
- provide adequate supporting documentation (academic transcripts, certificates/diplomas, copies of achieved learning outcomes, course components and assignments)

It is the student's responsibility to outline the individual learning outcomes or skills they have acquired against the prescribed assessment criteria of the relevant subject(s). An RPL Initial Application is available from the Canberra campus office.

Relevant qualifications or units of competency studied at other Registered Training Organisations will be automatically recognised at no cost to the student.

### **13. Refund Policy**

Firstly where a student wishes to withdraw from a subject of study or a course, a 'Notification of Withdrawal' form must be completed and submitted to the Unity College office linked to your study. The date of withdrawal is the date in which written notification is received by the Unity College office.

The refund policy takes into account the commitment the college has to make to trainers in deciding if courses/subjects have sufficient numbers of students enrolled to proceed.

Refunds of monies paid in the following manner:

International students:

- Once initial payment has been made and a study visa granted the first semester's course fees are non-refundable.

- Ongoing payments are treated as follows.

Other full-time students:

- Prior to the cut-off enrolment date for each semester (2 weeks prior to the first Monday of semester) - full refund less 10% of relevant semester subject fees.
- After the cut-off date - no refund is payable.
- Outstanding monies still owing within the current semester will remain payable.

Students can start a subject/course a maximum of two weeks after the commencement date. There is no refund for late commencements.

The Principal of the local campus of Unity College will make the final decision about refunds. Refunds will normally be made in Australian dollars even if the initial payment was made in another currency. The student is responsible for any currency conversion costs.

Notwithstanding the above full refunds of all relevant fees will be paid where the college defaults in its delivery (eg where a course doesn't run). This is in line with the provisions of the ESOS Act 2000 and the ESOS regulations 2001 which apply to international students.

## 14. Other Courses

Unity College Australia offers a wide range of other courses including areas such as Music, Creative Ministries, English as a Second Language, Information Technology and Training and Assessment. For the most up to date information please visit our web site [www.unity.edu.au](http://www.unity.edu.au)

## 15. Course Dates:

### **2012 Semester 1**

Term 1	Monday 6 February - Friday 13 April
Term 2	Monday 30 April - Friday 6 July

### **2012 Semester 2**

Term 3	Monday 23 July - Friday 28 September
Term 4	Monday 15 October - Friday 14 December
Graduation	Tuesday 18 December

### **2013 Semester 1**

Term 1	Monday 4 February - Friday 12 April
Term 2	Monday 29 April - Friday 5 July

### **2013 Semester 2**

Term 3	Monday 22 July - Friday 27 September
Term 4	Monday 14 October - Friday 13 December
Graduation	Tuesday 17 December